TEAM LEADER



Level 3

Duration: 18 months Learning Hours: 441

The Team Leader apprenticeship at Axia helps develop all the key competencies needed to be a successful leader

Suitable roles

Team Leader Shift Manager Supervisor Project office

Foreperson

Benefits

Career progression Increased earning potential Recognised qualification Job Security Flexible learning

Progression

Operations Manager
Departmental Manager
Project Manager
Supply Chain Manager
Sales Manager

Successful team leader apprentices will support, manage and develop their team. They increase productivity, efficiency and drive growth within the business.

WHAT TO EXPECT

You will have a dedicated Axia trainer who will deliver learning sessions through a mixture of face to face and remote delivery. Your work will be submitted through an online ePortfolio system where you can also track your time. You will receive regular feedback on your work. Below is an outline structure of the course and topics covered.

Induction

Programme, Policies, Safeguarding



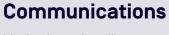
Management of Self

Time Management Prioritisation



Awareness of Self

Self analysis, Emotional Intelligence, learning styles, behaviours, PDP



 Methods and audience, chairing meetings,
 Challenging conversations,
 Constructive feedback





Governance

HR Practices, Finance compliance, Budgeting



Developing high performing teams

Motivation models, Cross team working, Resource allocatior

Team Building

adership styles, Team models

Building

building relations with stakeholders, collaborative working, Managing Conflict

Problem solving & Data Analysis

PPS, Decision making, Data analysis



Project Management

Project Lifecycle,
Project Management
Tools & techniques

Managing Change & Operational plans

Managing change, planning, setting KPIs, managing resources, work allocation, monitoring

Organisational Culture & Strategy

Methods and audience, chairing meetings, Challenging conversations, Constructive feedback



Achievement

Professional Discussion



Interview



Knowledge Test



End Point Assessment